

# Nevada State Board of NURSING

## Instructions for renewing your RN/LPN license after 5 years of inactivity

According to NAC 632.192 (4): An applicant for renewal of a license who has not practiced nursing during the immediately preceding 5-year period must complete a course or program approved by the Board if he has otherwise satisfied the requirements for renewal set forth in this chapter and chapter 632 of NRS. An applicant may choose to retake and pass the NCLEX in lieu of completing a refresher program.

### Option 1: Complete a refresher program

Select a program to complete. The refresher program includes both the theory and clinical experience. Programs approved by the Nevada State Board of Nursing are below. You must contact the program directly for details regarding their individual programs. Students should not enroll in theory for online courses until they have secured a clinical site.

- College of Southern Nevada - RN/LPN - Las Vegas, Nevada - Classroom/Clinical - (702) 651-5649 - <https://www.csn.edu/health-sciences>
- IALN - RN/LPN - Boise, Idaho - Correspondence/Clinical - <http://www.nurserefresher.org/>

*The Nevada State Board of Nursing will also accept a refresher program that has been approved by another board of nursing.*

1. Once you have completed the theory portion of the program you must submit a renewal application to the Board through your Nevada Nurse Portal.
2. Send a copy of your certificate of completion for your theory instruction to the Board through the message center in your nurse portal account.
3. Once your renewal application and proof of theory instruction has been received you will be issued a temporary license which can be verified on our website under online verification. This temporary license is for use in completing the clinical portion of your refresher program only.
4. If you fingerprinted more than 5 years ago you will be required to fingerprint before your permanent license may be issued. We will send you a message indicating if you are required to fingerprint within 48 hours after you have submitted your renewal application.
5. Complete your clinicals and upload a copy of your certificate of completion through the message center in your nurse portal account.
6. You will be issued a permanent license once we have received your renewal application, proof that you completed the refresher program and your fingerprints have been submitted, if required.

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### **Option 2: Retake the NCLEX**

1. Submit a renewal application to the Board through your Nevada Nurse Portal
2. If you fingerprinted more than 5 years ago you will be required to fingerprint before your permanent license may be issued. We will send you a message indicating if you are required to fingerprint within 48 hours after you have submitted your renewal application.
3. Send a message to the Board through the message center in your nurse portal account that you are opting to retake the NCLEX
4. Board staff must contact Pearson VUE to begin your registration. Please allow approximately one week for this process to be completed.
5. Once you have been given approval to test by NCSBN you must pay the NCLEX fee at [www.pearsonvue.com/NCLEX](http://www.pearsonvue.com/NCLEX). You will be contacted via email and your nurse portal account once you are given approval to test. Please visit <https://www.ncsbn.org/nclex.htm> for additional information regarding the exam.
6. You will be issued a permanent license once we have received your renewal application, official exam results showing that you passed the NCLEX and your fingerprints have been submitted, if required.

#### Resources:

NCLEX information: <https://www.ncsbn.org/nclex.htm>

College of Southern Nevada Refresher: <https://www.csn.edu/health-sciences>

Nurse Refresher Program for RN's: <http://www.nurserefresher.org/>

Pearson VUE: <https://home.pearsonvue.com/>